United States Department of Agriculture

Natural Resources Conservation Service State Office 100 USDA Suite 206 Stillwater, OK 74074-2655 Telephone (405) 742-1204

May 16, 2003

OKLAHOMA BULLETIN NO. OK120-3-5

SUBJECT: ADS – Revised Freedom of Information/Privacy Act Policy

Purpose: To provide employees with the revised Freedom of Information Act and

Privacy Act policy.

Expiration Date: September 30, 2003

Section 2004 of the Farm Security and Rural Investment Act of 2002 includes language that prohibits the disclosure of certain information through the Freedom of Information Act and Privacy Act requests. The NRCS has developed new policy guidance concerning the release of information. This policy can be accessed at the following web site:

http://policy.nrcs.usda.gov/scripts/lpsiis.dll/GM/GM 120 408 C.htm

This policy should be printed and filed in GM Section 120, Part 408, Records, Subpart C, Freedom of Information Act and Privacy Act after review by all employees.

The revised policy states in part "...mandates that information provided by individuals to NRCS or to contractors or consultants of NRCS, to participate in conservation programs, is not considered public information and is not releasable to the public by any employee, contractor, or consultant".

Questions concerning this new policy should be directed to Leslie R. Conner, FOIA Officer.

/s/ (John Glover – Acting)

M. DARREL DOMINICK State Conservationist

DIST: AE